

Southend High School for Boys

# Parent Bulletin

Weeks 3 & 4

21<sup>st</sup> September 2018



*Our Parent Bulletins routinely contain a mixture of announcements, notices of events and items that celebrate the achievements of our community.*

Occasionally it is appropriate to mark the public efforts of groups of staff. This year, ten teachers are taking part in the Southend 10k on October 7th, running as a staff team from SHSB. Their efforts represent an excellent example in terms of lifelong fitness, as well as in charitable fund-raising for the Neptune (Children's) Ward at Southend Hospital. They would very much appreciate parents' financial support for their endeavours. Their fund-raising page is now open at <https://www.justgiving.com/fundraising/shsbstaff>

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Next week is our **Key Stage 3 prizegiving**, at which we celebrate and commend the efforts and achievements of pupils throughout last year, from across Years 7 to 9. Prizes will, of course, be awarded for those who have secured the highest levels of attainment, as well as those who have made the greatest gains. Sustained effort is particularly valued as this, ultimately, is the key to success.

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**Visitors and parents often remark about the 'feel' of the school, when they are visiting Southend High School for Boys. It is difficult to capture in words exactly what they mean, but some aspects of this – we hope – are relatively apparent.** The school is characterised, each day, by a quiet and purposeful atmosphere during lessons; appropriately punctuated by more energetic moments of activity and discovery. Pupils relate easily and cheerfully with each other, and are comfortable in approaching teachers and other staff. A relentless determination to achieve in all aspects of the school curriculum is inspired by a recognition that effort and practice are at the root of success.

Of course, it isn't always the case that every moment of every day displays all these positive attributes. It matters that we recognise this, and all act to address those concerns that may arise.

**Parents are encouraged to contact the school directly if there is an issue at home that requires our attention (in the first instance, please use: [enquiries@shsb.org.uk](mailto:enquiries@shsb.org.uk)).** If we don't know we can't help. If there is an aspect of school that could be improved we encourage the pupils to talk to a trusted member of staff – this can often secure the swiftest response, can prevent the amplification of a simple matter, and helps develop in the pupil those important skills which underpin the mature and considered resolution of problems. If you become aware of such an issue, please encourage your son to follow this route, but then contact the school if for some reason the situation remains unresolved.

**Pupils are encouraged to report, at the very first instance, any encounter in school that causes them to feel uncomfortable. Such episodes are very rare,** but we know that this is partly because of our willingness to acknowledge and act on the information we are given. It also helps if our pupils work together to eliminate those aspects of 'banter' that can become accepted, but are in denigrating an activity or another pupil.

**Parents are reminded of the immense benefits of modern technology** for learning, for entertainment, for communication and for social interaction. **These benefits bring with them potential pitfalls** as well, and we address issues of e-safety routinely in school. We recommend the advice to be found on the internet at <https://www.childnet.com/parents-and-carers> for anyone wishing to learn more about teenagers and the safe use of new technologies in the home.

In the first week of term, we saw pupils setting a new record with 126 bikes in the school sheds. The case for pupils cycling to and from school is compelling, and in the last five years **close to 200,000 pupil journeys have been undertaken by bike**. Every bike on the road is one fewer motorised vehicle journey congesting the route. Our programme of lessons and activities makes this message clear, and seeks to dispel a range of myths. Cycling is safe, is healthy, is cheap, is a lifetime habit, is swift and cyclists make better drivers (\*BBC Radio 4 – facts & figures).

Indeed, cycling is never a waste of time – *medical evidence demonstrates that, on average, every hour spent cycling increases life expectancy by an hour!* It has been good to see the number of Year 7 boys already making the choice to cycle, and we hope more will do so in the weeks ahead (while the weather and evening light make it easier). The key is to plan and practise a route that is cycle-safe ... this may well be different from the bus or car route, and will, almost certainly, be quicker!

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For a very small number of students, on some days, travel by car is the only practical option. Travel by car to school on a daily basis is clearly less healthy and responsible than other options: limiting the important development of independence in travel. We were shocked, two years ago, when – on the one occasion that the school had to close early – there were pupils, living within 2 miles of the school, who were unable to find their own way home!

We would like to thank all those parent drivers who have been parking safely on the roads around the school. However, parents are reminded that all these efforts, and **the school's commitment to safe journeys for all pupils, are undermined if the road markings are not properly observed. It is illegal, and hazardous to park, wait, drop-off or pick-up in the 'School Keep Clear' zone – both on Prittlewell Chase, and Earls Hall Avenue.**



In particular parents are advised to ensure that their son waits for them in a place that is safe and legal. It is not appropriate – nor a good example to your son – to wait for extended periods on double yellow lines.

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#### **Reminder: Harvest Service**

We will be holding a Harvest Service on **Thursday 4<sup>th</sup> October** and will be asking parents and pupils to bring in items of produce for distribution to the local homeless. Produce should be brought during the week commencing Monday 17<sup>th</sup> September (items should be brought to the following collection points: QE2, E3 or E4). HARP, our local liaison charity, have been very specific about the produce that is need to complement their other collections. **Parents, of pupils from Years 7 to 9**, are asked to bring items ONLY from the following list:

UHT milk  
instant coffee  
sugar  
fruit squash  
cans/cartons of soft drinks

tinned meat (ham, corned beef etc.)  
curry/chilli etc. cooking sauces  
marmite / peanut butter  
tinned meals (curry/chilli etc)  
snack chocolate bars

**In Years 10 & 11**, we will be undertaking a cash collection – please be generous in supporting this – to allow HARP to provide store vouchers to their clients for the purchase of fresh produce, during the year.

HARP have also asked for support in providing fresh clean underwear for their many male clients: **Sixth Form students** (and parents) are asked to contribute by providing small/medium (not larger, thank you!) pants/boxers and socks.

Attached to this Bulletin is a **Data Privacy Notice** which explains how we use, and share, the data we hold about pupils and parents. We trust it is self-explanatory.

## **Sports Report**

### **Results**

#### **Football**

Year 7A vs King John	Lost 5-1	Etuorimuo
Year 7B vs King John	Drew 2-2	Etuorimuo
Year 7C vs King John	Lost 2-0	
Year 7D vs King John	Lost 3-0	
Year 8 vs WHSB	Won 5-2	Gbajumo 2, Hyams, Graham, Jerman
Year 9 vs WHSB	Won 4-1	
Year 10 vs WHSB	Won 3-2	Martin 2, Regan 1
Year 11 vs WHSB	Drew 1-1	Harris
Year 7A vs WHSB	Won 5-1	Agyemang 3, Booth, Fadina
Year 7B vs WHSB	Won 4-0	Weir 3, Toluwalaju
Year 7C vs WHSB	Won 2-1	Upward, Akintunde
Year 7D vs WHSB	Drew 1-1	
Year 8A vs King John	Won 4-0	Carter 2, Hyams, Graham
Year 8B vs King John	Lost 3-1	Nkhoma
Year 9 vs King John	Won 5-1	Atkins 3
Year 10 vs King John	Lost 1-0	
Year 7A vs STM	Won 5-3	Petty-Mayor 3, Clarke, Agyemang
Year 7B vs STM	Won 4-0	Young, Peters, Gunn, Etuorimuo
Year 7C vs STM	Won 2-1	McCracken, Currie
Year 7D vs STM	Won 4-0	Limburn, Hussain, Awosanya, Summers
Year 9 vs STM	Drew 1-1	OG
Year 10 vs STM	Won 3-1	Regan 2, Firth 1
Year 8 vs STM	Won 3-1	Fiddes 3
Year 11 vs STM	Won 2-0	Pooley, Lawrence

#### **Fixtures**

22/09/18 – Year 7 AB Football vs Eastwood (A)	01/10/18 – Year 10/11 Badminton vs WHSB (H)
22/09/18 – Year 11 Football vs Eastwood (A)	03/10/18 – 1 <sup>st</sup> XI Football vs STM (H)
24/09/18 – Year 7 Football vs Shoebury (H) [Essex Cup]	03/10/18 – 2 <sup>nd</sup> XI Football vs Shoebury (A)
25/09/18 – Year 8/9 Badminton vs WHSB (H)	04/10/18 – Year 7 Football vs Thorpe Hall (A) [Borough Cup]
26/09/18 – Lee Valley Cross-Country (Years 7-10)	04/10/18 – Year 11 Football vs Cecil Jones (H) [SEE Cup]
26/09/18 – Year 10/11 Table Tennis vs STM (A)	05/10/18 – Year 7-10 Cross-Country vs Eastwood & Shoebury @ SHSB
26/09/18 – 1 <sup>st</sup> XI Football vs Gable Hall (H) [National Cup]	06/10/18 – Year 8 Football vs Eastwood (H)
26/09/18 – 2 <sup>nd</sup> XI Football vs SEC (H)	06/10/18 – Year 9 Football vs Eastwood (H)
27/09/18 – Year 9 Football vs Greensward (H) [Essex Cup]	06/10/18 – Year 10 Football vs Eastwood (H)
29/09/18 – Year 7ABC Football vs Forest (A)	
29/09/18 – Year 8AB Football vs Forest (A)	
01/10/18 – Year 8/9 Table Tennis vs STM (A)	

# **SOUTHEND HIGH SCHOOL FOR BOYS**

## **Privacy Notice (How we use pupil information)**

This Privacy Notice explains how we collect, store and use personal data about pupils.

For the purposes of Data Protection legislation, Southend High School for Boys is the Data Controller and responsible for the personal data collected about pupils.

Personal data is information about you from which you can be identified.

### **The categories of pupil information that we process include:**

- personal identifiers, contacts and characteristics (such as name, unique pupil number, contact details and address)
- characteristics (such as ethnicity, language, and free school meal eligibility)
- safeguarding information (such as court orders and professional involvement)
- special educational needs (including the needs and ranking)
- medical and administration (such as doctors information, child health, dental health, allergies, medication and dietary requirements)
- attendance (such as sessions attended, number of absences, absence reasons and any previous schools attended)
- assessment and attainment (such as key stage 2 results, GCSE grades, post-16 courses enrolled for and any relevant results)
- behavioural information (such as exclusions and any relevant alternative provision put in place)
- destination information (such as university attended, apprenticeship undertaken, or transfer to a new school).

This list is not exhaustive.

### **Why we collect and use pupil information**

The personal data collected is essential, in order for the school to fulfil its official functions and meet legal requirements.

We collect and use pupil information, for the following purposes:

- a) to support pupil learning
- b) to monitor and report on pupil attainment progress
- c) to provide appropriate pastoral care
- d) to assess the quality of our services
- e) to keep children safe (food allergies, or emergency contact details)
- f) to meet the statutory duties placed upon us

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing pupil information are:

- for the purposes of (a), (b), (c) & (d) in accordance with the legal basis of **Public task**: collecting the data is necessary to perform tasks that schools are required to perform as part of their statutory function
- for the purposes of (e) in accordance with the legal basis of **Vital interests**: to keep children safe (food allergies, or medical conditions)
- for the purposes of (f) in accordance with the legal basis of **Legal obligation**: data collected for DfE census information
  - Section 537A of the Education Act 1996
  - the Education Act 1996 s29(3)
  - the Education (School Performance Information) (England) Regulations 2007
  - regulations 5 and 8 School Information (England) Regulations 2008
  - the Education (Pupil Registration) (England) (Amendment) Regulations 2013

In addition, concerning any special category data:

- conditions a, b, c and d of GDPR - Article 9

## Collecting pupil information

We obtain pupil information via registration forms at the start of each academic year. In addition, when a child joins us from another school we are sent a secure file containing relevant information. Once a year, parents will be asked to check that the information we hold on them and their child is up-to-date.

Pupil data is essential for the schools' operational use. Whilst the majority of pupil information you provide to us is mandatory, some of it is provided to us on a voluntary basis. In order to comply with GDPR we will inform you at the point of collection, whether you are required to provide certain pupil information to us or if you have a choice in this.

## Storing pupil data

We hold pupil data securely, usually until the pupil reaches the age of 25. If a pupil moves to a new school, their educational record will be transferred to that school.

## Who we share pupil information with

We routinely share pupil information with:

- schools that the pupil attends after leaving this school
- our local authority
- youth support services (pupils aged 13+)
- the Department for Education (DfE)
- trips and visits organisers
- the Old Southendian Association (OSA) (pupils aged 16+ after leaving this school)

## Why we routinely share pupil information

We do not share information about our pupils with anyone without consent unless the law and our policies allow us to do so.

### Youth support services

#### ***Pupils aged 13+***

Once our pupils reach the age of 13, we also pass pupil information to our local authority and/or provider of youth support services as they have responsibilities in relation to the education or training of 13-19 year olds under section 507B of the Education Act 1996.

This enables them to provide services as follows:

- youth support services
- careers advisers

The information shared is limited to the child's name, address and date of birth. However, where a parent or guardian provides their consent, other information relevant to the provision of youth support services will be shared. This right is transferred to the child/pupil once he/she reaches the age of 16.

#### ***Pupils aged 16+***

We will also share certain information about pupils aged 16+ with our local authority and/or provider of youth support services as they have responsibilities in relation to the education or training of 13-19 year-olds under section 507B of the Education Act 1996.

This enables them to provide services as follows:

- post-16 education and training providers
- youth support services
- careers advisers

Data is securely transferred to the youth support service via a secure file transferring system and is stored within local authority software.

### Department for Education

We are required to share information about our pupils with the Department for Education (DfE), either directly or via our local authority, for the purpose of data collections, under:

- Section 537A of the Education Act 1996
- The Education Act 1996 s29(3)
- the Education (School Performance Information) (England) Regulations 2007
- regulations 5 and 8 School Information (England) Regulations 2008
- the Education (Pupil Registration) (England) (Amendment) Regulations 2013

All data is transferred securely and held by DfE under a combination of software and hardware controls, which meet the current government security policy framework. For more information, please see 'How Government uses your data' section below.

## Requesting access to your personal data

Under GDPR, parents and pupils have the right to request access to information about them that we hold. To make a request for your personal information, you will need to make a Subject Access Request by email: [enquiries@shsb.org.uk](mailto:enquiries@shsb.org.uk). To make a request for a copy of your child's educational record, we will need the written permission of your child.

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- a right to seek redress, either through the ICO, or through the courts. If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at <https://ico.org.uk/concerns/>

## Contact

If you would like to discuss anything in this privacy notice, please contact the Office Manager by email: [enquiries@shsb.org.uk](mailto:enquiries@shsb.org.uk).

## How Government uses your data

The pupil data that we lawfully share with the DfE through data collections:

- underpins school funding, which is calculated based upon the numbers of children and their characteristics in each school.
- informs 'short term' education policy monitoring (for example, school GCSE results or Pupil Progress measures).
- supports 'longer term' research and monitoring of educational policy. (for example how certain subject choices go on to affect education or earnings beyond school)

## Data collection requirements

To find out more about the data collection requirements placed on us by the Department for Education (for example; via the school census) go to <https://www.gov.uk/education/data-collection-and-censuses-for-schools>

## The National Pupil Database (NPD)

Much of the data about pupils in England goes on to be held in the National Pupil Database (NPD).

The NPD is owned and managed by the Department for Education and contains information about pupils in schools in England. It provides invaluable evidence on educational performance to inform independent research, as well as studies commissioned by the Department.

It is held in electronic format for statistical purposes. This information is securely collected from a range of sources including schools, local authorities and awarding bodies.

To find out more about the NPD, go to <https://www.gov.uk/government/publications/national-pupil-database-user-guide-and-supporting-information>.

## Sharing

The law allows the Department to share pupils' personal data with certain third parties, including:

- schools
- local authorities
- researchers
- organisations connected with promoting the education or wellbeing of children in England
- other government departments and agencies
- organisations fighting or identifying crime

For more information about the Department's NPD data sharing process, please visit:

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>.

Organisations fighting or identifying crime may use their legal powers to contact DfE to request access to individual level information relevant to detecting that crime. Whilst numbers fluctuate slightly over time, DfE typically supplies data on around 600 pupils per year to the Home Office and roughly 1 per year to the Police.

For information about which organisations the Department has provided pupil information, (and for which project) or to access a monthly breakdown of data share volumes with Home Office and the Police please visit the following website: <https://www.gov.uk/government/publications/df-external-data-shares>

To contact DfE: <https://www.gov.uk/contact-dfe>