

SOUTHEND HIGH SCHOOL FOR BOYS

ACADEMY GRAMMAR SCHOOL

Prittlewell Chase, Southend-on-Sea, Essex, SS0 0RG
(01702) 606200 enquiries@shsb.org.uk www.shsb.org.uk

Headteacher: Mrs R V Worth



November 2025

Dear Parent/Carer,

Re: SHSG/SHSB Debate Workshop - Friday 12th December 2025

I am pleased to inform you that your child has been selected to attend the SHSG/SHSB Debate Workshop on **Friday 12th December 2025**. This workshop offers students the opportunity to participate in a range of debating activities and mini-debates led by staff and Year 11 students from both schools, helping to develop public speaking and critical thinking skills.

Travel and Timing

- Students will depart from **SHSB at 13:00** via school minibus.
- Upon arrival at **Southend High School for Girls (SHSG)**, students will be directed to the main hall for the workshop sessions.
- The event will conclude, and students will be **dismissed from SHSG between 15:30 and 16:00**.

Staffing and Supervision

- The trip will be led by **Mr O Randall**, accompanied by one other member of staff, with two qualified minibus drivers for the one-way lift to SHSG.
- Staff will supervise students throughout, and the **school Code of Conduct** applies.

Costs

- There is **no cost** for students to attend this trip. Transport is provided via the school minibuses.

Health, Safety and Risk Management

- Only qualified, school-approved drivers will operate the minibuses. Seatbelts must be worn at all times.
- Students will be briefed on safe travel and behaviour at SHSG.
- Emergency contact information will be carried, and staff are trained to manage medical or behavioural issues.
- Students will remain in designated areas and will be supervised at all times.



- For students to attend, **parents must grant students permission to leave SHSG independently** after the event.

Parental Consent

Please complete the **offsite form** by **Friday 5th December 2025** to:

1. Confirm your child's attendance.
2. Confirm all relevant medical data.
3. Indicate approval for your child to be **dismissed independently** from SHSG at around 16:00.

[SHSG/SHSB Debate Workshop - Friday 12th December 2025 – Fill in form](#)

If you have any questions regarding the trip, please contact me at **OXR@shsb.org.uk**.

Thank you for your support in enabling our students to engage in this opportunity.

Yours sincerely,

Mr O Randall

Trip Leader