



# SHSB SIXTH FORM YEAR 12 PARENTS BRIEFING

MRS RYAN – HEAD OF SIXTH FORM  
MRS ILES – LEADER OF YEAR 12  
MRS HAMILTON – POST 18 ADVISOR

WHAT WE  
THINK YOU  
WOULD  
LIKE TO  
KNOW...

1. The KS5 Pastoral Team
2. Expectations
3. Progression to Year 13
4. Work experience and post 18
5. Character development
6. Mental health
7. FAQs
8. Important dates for your diary
9. SHSB Charitable Trust
10. Any other questions?



THE  
SIXTH  
FORM  
TEAM

MRS RYAN

Leader of Sixth Form  
ljr@shsb.org.uk

MRS ILES

Leader of Year 12  
ksi@shsb.org.uk

MR SWEETING

Leader of Year 13  
dms@shsb.org.uk

MRS HAMILTON

Post 18 Advisor/Careers Lead  
ceh@shsb.org.uk

MRS GALLAGHER

Sixth Form Administrator  
ks5admin@shsb.org.uk

# FORM TUTORS

## 2025/26

---

**12.1 Ms Younie-Gillham**

---

**12.2 Mr Gowens**

---

**12.3 Mrs Brook/Mrs Yates**

---

**12.4 Mr Lane**

---

**12.5 Mr Mills/Mr Evans**

---

**12.6 Dr Wilkins**

---

**12.7 Mrs Durrant**

---

**12.8 Mr Quarcoo**



# With Courage and Determination

With courage and determination, we can be **ambitious** and **enthusiastic** about the **future**, believing that it holds greater promise than the past.

With courage and determination, we can be **change-makers**, guided by **integrity** and a commitment to thoughtful, responsible choices.

With courage and determination, we can work **collaboratively** and support each other to make a **meaningful difference** to those around us.



**With courage and determination,  
nothing is impossible.**

With courage and determination, we can embody **empathy**, **compassion** and **kindness**.

With courage and determination, we can face **challenges** with **confidence**, navigate the journey with determination, and strive for **excellence** in all we do.

With courage and determination, we can develop the **habits** that pave the way for **success**.

## WHAT WE ARE LOOKING FOR FROM OUR STUDENTS



Work rate



Meeting deadlines



Attendance & punctuality



Involvement in school life



Extra-curricular activities



Adhering to school rules





## WHAT DO STUDENTS TYPICALLY NEED SUPPORT WITH?

- Getting the right balance...
  - School work
  - Homework
  - Part-time employment
  - Social life
  - Other commitments
  - Rest and relaxation



## WHAT DO STUDENTS TYPICALLY NEED SUPPORT WITH?

- Developing good study habits
- Establishing priorities
- Motivating themselves
- Improving self-discipline

## HOW WILL WE SUPPORT THEM?

- Study skills lessons in the Autumn term
- Regular formative assessment with grades published on Go4Schools
- One-to-one coaching with their form tutor
- Subject mentoring
- Pastoral support
- SEND support – dedicated KS5 SENDCO
- Bursary support

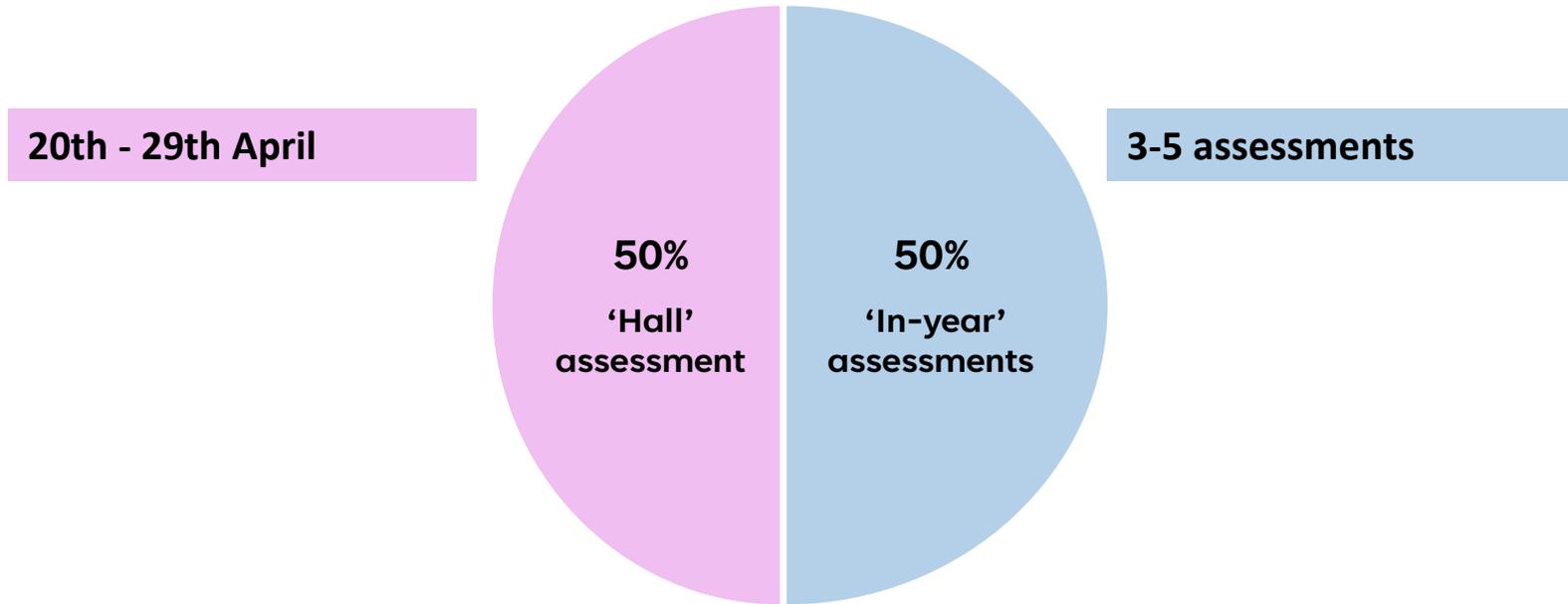
## HOW CAN YOU SUPPORT THEM?

- Independent work outside of lessons
- Provide a suitable place to study
- Encourage good organisation and meeting deadlines (homework available to view on Satchel One)
- Keep us informed of any concerns, changes in attitude/ behaviour or medical updates
- Minimise absence where possible
- Encourage correct uniform: blazers are worn, correct shoes and skirts, no tattoos or facial piercings

# HOW CAN YOU SUPPORT THEM?



# YEAR 12 ASSESSMENT STRUCTURE



Week 28	Week 29	Week 30	Week 31	Week 32	Week 33
Exams	Exams	Marking & moderation Yr 12 Not in School	Marking & moderation Yr 12 Back in school	Predicted grades	May drop a subject

# EXAMPLE ASSESSMENT STRUCTURE



# SIXTH FORM PROGRESSION AND CONDITIONS OF ENTRY TO EXAMS

- Subject progression is not automatic
- Students not on track to achieve 3 Ds are closely monitored
- At A Level, grades range from A – E, but an E in Year 12 suggests difficulty coping with the full A Level course.
- Students who achieve an E or lower advised not to continue with that subject in Year 13.
- Students must continue with at least 3 subjects in Year 13.



# SIXTH FORM PROGRESSION AND CONDITIONS OF ENTRY TO EXAMS

- If your child doesn't get at least 3 D grades in their End of Year 12 grades, we will arrange a meeting with you to discuss their options.
- We can only offer education for two years – students cannot remain at Sixth Form any longer.
- SHSB will pay for each student's initial examinations at A level, conditional upon:-
  - Attendance, punctuality, meeting deadlines and conduct.



HONESTY  
IS THE  
BEST  
POLICY!

Students can head off potential difficulties by being open and honest with their teachers, form tutor and Head of Year whenever a problem looms

Teachers will always respond to a student who acknowledges issues and seeks help to overcome them.



# WORK EXPERIENCE AND POST-18 PREPARATION



- Full time Post 18 advisor in the 6th form office as well as a Careers Advisor in the main school
- All students to meet with the Careers Advisor
- Opportunities shared to students via email and MS teams specific to different intentions
- Full University preparation programme and preparation for alternative routes post 18 (from Summer '26)
- Information evening for parents/carers

# WORK EXPERIENCE AND POST-18 PREPARATION



- Try to arrange during school holidays if possible
- Week 30 (W/C 4/5/26) Year 12 students not in school
- We can facilitate time off for work experience
  - Should be relevant
  - Should take place during school holidays if possible
  - Must email to request time off
  - Case by case basis

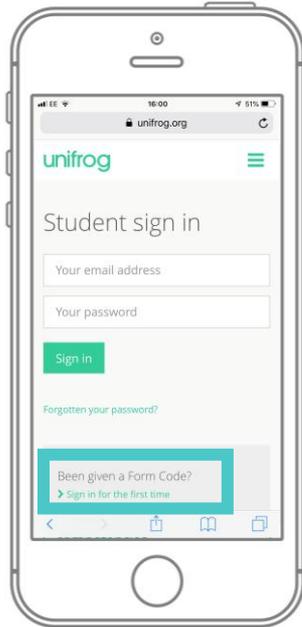


# THE UNIFROG TOOLS

Access all tools on Unifrog to learn what options are available, access good quality information, and search for opportunities to support your child.

Quizzes	Exploring pathways	Recording what you've done	Searching for opportunities	Drafting application materials	Making applications
Interests profile	Careers library	Activities	UK universities	UK Personal Statement	Post 18 Intentions
Personality profile	Subjects library	Skills	US universities	Classes	Locker
Work environments profile	Know-how library	Interactions	European universities	Subject References	Applications list
Skills profile	MOOC		Oxbridge	CV / Resumé	
	Webinars		Canadian universities	Writing tool	
	Read, Watch, Listen		Asian universities	Common App Essay	
			Australasian universities	US recommenders	
			MidEast and Africa unis	Notes for Reference writers	
			Irish universities		
			Special Opportunities		
			Events		

# PARENTS & GUARDIANS GET SIGNED UP



Scan this QR code or go to [www.unifrog.org/student](http://www.unifrog.org/student) and click ‘Sign in for the first time’. You’ll be asked for some details and a Sign-up Code.

This is what you need:

**SHSBParent**

After signing up, log into Unifrog using your email address and password via the student sign-in page!

# CHARACTER DEVELOPMENT



Personal Development Programme



Enrichment Programme



Opportunities to try new things



Taking on responsibilities



Get involved!



# FRESHERS FAIR THIS FRIDAY

- Physics society
- Robotics society
- Equalities ambassadors
- EPQ
- Maths society
- Economics society
- Chess club
- Organ society
- Biology peer mentoring
- AV
- Netball
- Music
- Debating
- Southend Spectator
- Fairtrade
- Current Affairs
- Law Society
- Charity Committee
- Chemistry Club
- Pop Culture Club
- IRIS Research Club
- Subbuteo
- ACS
- American College Club
- D of E
- Science Society
- Medic Society
- Christian Society
- Film Club



# MENTAL HEALTH

A 2022 survey of children and young people's mental health found that 10.1% of children aged 17-19 had a probable mental disorder in 2017, rising to 25.7% in 2022.\*

- Some things to look out for:
  - Changes in mood or behaviour
  - Not coping with usual daily problems and activities
  - Spending more time alone
  - Difficulty concentrating
  - Changes in weight or eating habits
  - Sleep difficulties
  - Physical symptoms such as headaches and stomach aches

**You know your child best. If you are concerned, speak to your GP.**

\*ONS (2022) Mental Health of Children and Young People in England 2022 - wave 3 follow up to the 2017 survey



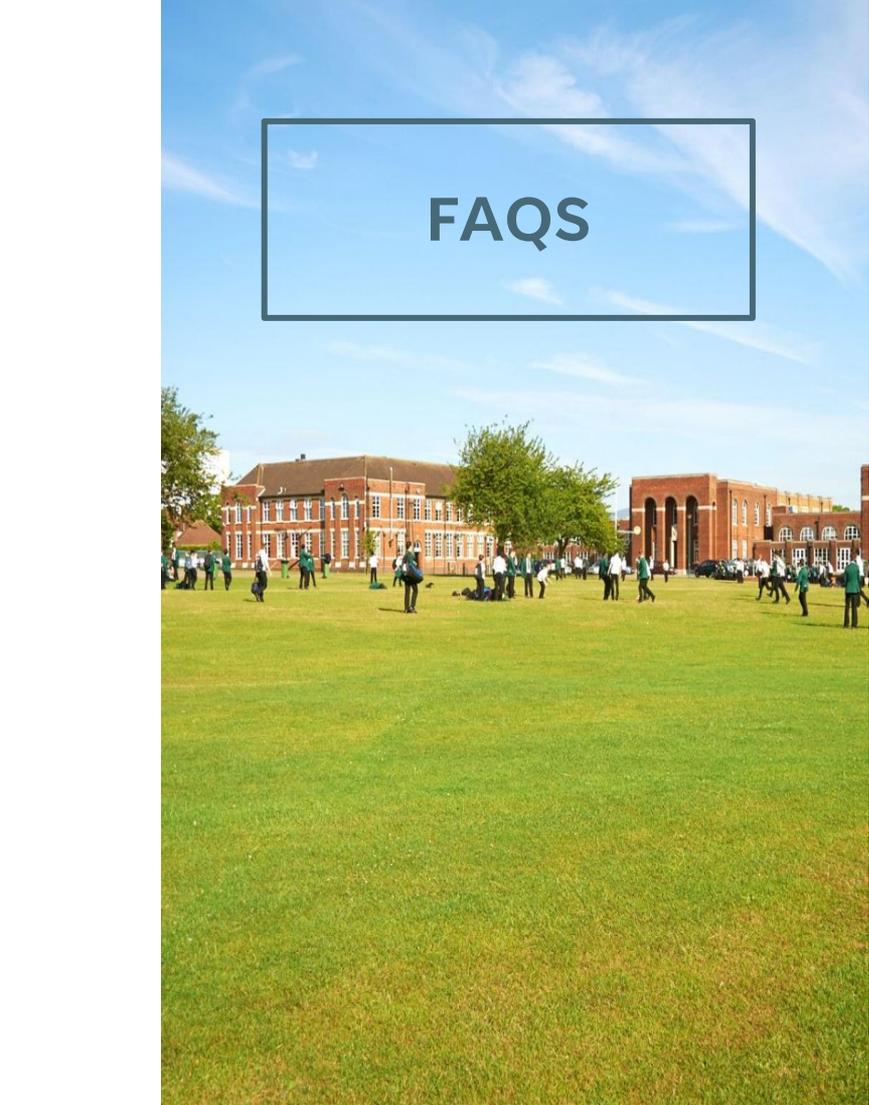
# MENTAL HEALTH

How can we support?

- One-to-one support from form tutors
- One-to-one support from Year Leader/ Head of Sixth Form
- NHS Mental Health Support Team (until 18 years old)
- School nurse
- School counsellor
- Referrals to external agencies (e.g. CAMHS)

Please keep us informed of any support that your child is accessing outside of school so that we can support them appropriately.





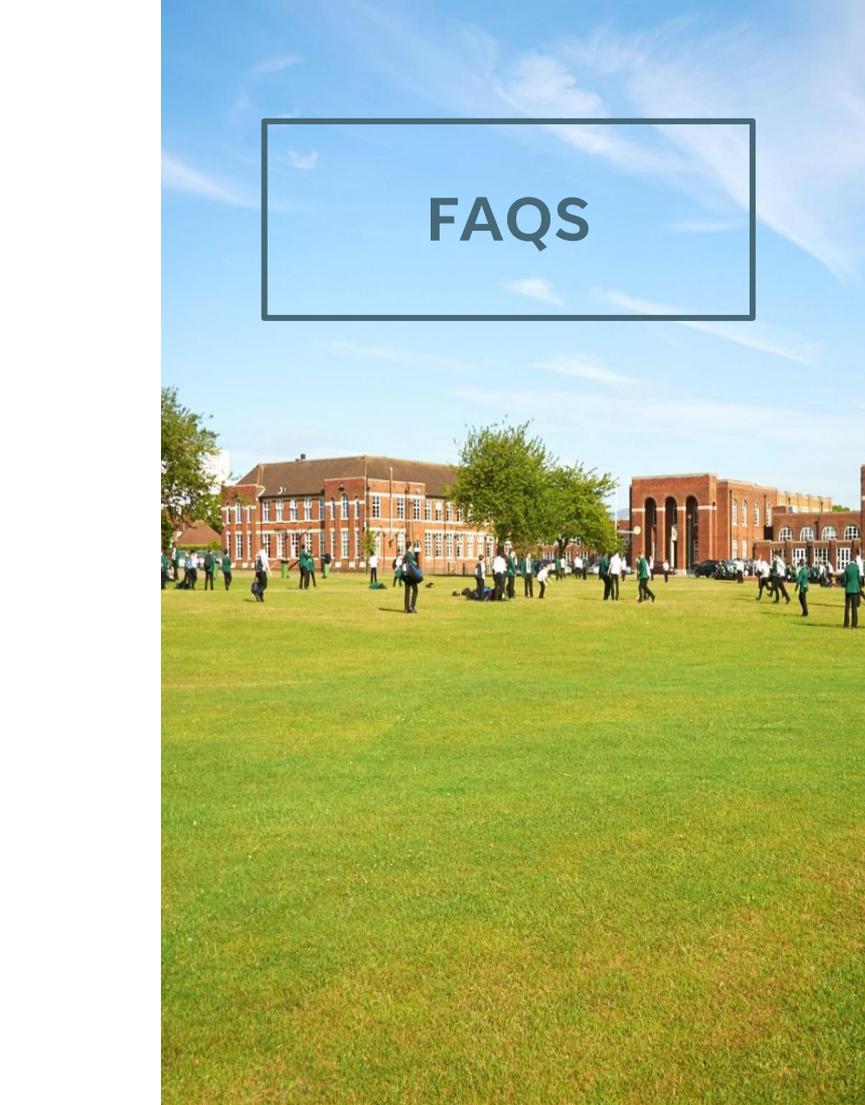
## FAQS

- One of the privileges given to our Sixth Form students is the ability to leave the school site during break and lunch. They will be expected to remain in school during all other times.
- All students will register at 8:30am every day. If they have a free period 1a, they should register with Mrs Ryan at 8:30 in S2.
- If they have a free period 3, they may leave school at 2.30pm after assembly or tutor time (Monday, Tuesday and Thursday). If there is no assembly, tutor time or one-to-one tutor meeting scheduled, they may leave at 1pm (usually Wednesdays and some Fridays).



## FAQS

- If your child will be absent for an unexpected reason (e.g. sickness), a parent or guardian should phone the school on 01702 606200 as soon as possible to let us know the reason for this absence.
- If you know that they will be absent in advance (e.g. medical appointment, religious observance) then please email [attendance@shsb.org.uk](mailto:attendance@shsb.org.uk) with full details of the intended absence so that it can be authorised.
- Please note, absence for holidays is not permitted.
- Any significant lates must be confirmed by a parent/guardian.



## FAQS

- Driving – Lessons and *theory* tests must be outside school hours, *practical* tests can be in school time.
- Limited number of parking spaces on site, all registration details need to be given to Mrs Gallagher.
- School contract – signed online by students, emailed to parents/ carers
- Rewards and sanctions – you will be notified via Go4Schools.
- Prefects – all Yr12 given the opportunity in spring/summer term, 50/60 will be selected, not just based on academic performance.
- Mobile phones – are allowed in the 6<sup>th</sup> form centre but not in the main school or in lessons.



## WHAT CAN YOU EXPECT FROM US?

- Weekly email to students
- Planned tutor programme
- 1 to 1 tutorials
- Pastoral support
- Referrals
- Post 18 support
- Termly letters to parents
- Monitoring lateness, attendance & behaviour
- Monitoring progress



## IMPORTANT DATES FOR YOUR DIARY

- Parents evening (online)
  - 13/01/26
- Annual written report
  - 25/03/26
- Introduction to post-18 choices
  - 15/04/26
- End of year 12 exams
  - W/c 20/04/26
- Year 12 off timetable
  - W/c 04/05/26
- Year 12 return to school
  - 11/05/26

A wide-angle photograph of a large, multi-story brick school building. The building features a mix of arched and rectangular windows. In the foreground, a large green lawn is populated by several students in school uniforms, including green jackets and white shirts. A few cars are parked near the building. The sky is a clear, pale blue. The word "QUESTIONS" is written in large, white, sans-serif capital letters across the center of the image, overlaid on a semi-transparent dark green rectangular area.

QUESTIONS

# SHSB Charitable Trust



For further information, please use this link to find out more:

<https://www.shsbcharitabletrust.org>