

GCSE and LEVEL 2

Post-Results Services: request, consent and payment form

Summer 2025

To request a Review of Marking service and/or an Access to Scripts service, please complete the required information in the white boxes; then sign and date the form to confirm the required consent.

A summary of the services available, deadlines for applying and prices is overleaf.

Candidate name		School Year (June 2025)		Candidate No		
Candidate Email (personal)		SHSB Leaver Y/N?		Telephone No		
Exam Board e.g. AQA	Qualification level and Subject title e.g. GCSE English Language			Paper Ref e.g. 8700/1	Service e.g. R2	Fee per paper
						£
						£
						£
						£
					<u>TOTAL</u>	£

How to pay:

Payment is via cash (exact amounts please) or cheque payable to Southend High School for Boys. WisePAY is not available as a payment method for these services.

Review of Marking Candidate consent

By signing here, I give my consent to the head of my school to submit a clerical re-check or a review of marking for the examination(s) listed above.

In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Signature: **Date:**

Access to Scripts Candidate consent

By signing here, I consent to my scripts being accessed by my centre

(Please tick all boxes that apply below)

- My subject teacher(s) may also see my script
- If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.
- If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine.
- Only the examinations office staff may access my script

Signature: **Date:**



GCSE	PRIORITY SERVICES			NON-PRIORITY SERVICES			
	A1	R2P	R2Pa	R1	R2	R2a	A2
EXAM BOARD	£	£	£	£	£	£	£
AQA PRIORITY	5.00						
AQA NON-PRIORITY				14.50		48.50	5.00
OCR PRIORITY	5.00						
OCR NON-PRIORITY				16.50	67.25	67.25	5.00
PEARSON PRIORITY	5.00	65.00	80.00				
PEARSON NON PRIORITY				19.00	55.00	70.00	5.00
SHSB DEADLINE	Friday 22nd August 2025			Friday 19th September 2025			

SERVICE CODES AND DETAILS OF EACH SERVICE

Service Ref No	Post-results service	Details of the service
<u>R1</u>	Clerical re-check	This is a re-check of all clerical procedures leading to the issue of a result... This service will include the following checks: <ul style="list-style-type: none"> • that all parts of the script have been marked • the totalling of marks • the recording of marks
<u>R2</u>	Standard Review of Marking (no script)	This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly... Reviewers will not re-mark the script. They will only act to correct any errors identified in the original marking... This service will include: <ul style="list-style-type: none"> • the clerical re-checks detailed in Service 1 • a review of marking as described above
<u>R2a</u>	Standard Review of Marking <i>with</i> a copy of the reviewed script	
<u>R2P</u>	Priority Review of marking (no script)	
<u>R2Pa</u>	Priority Review of Marking <i>with</i> a copy of reviewed script	This is the same as Service 2 above, but the review is conducted as a priority by the awarding body. This service is only available for GCE A-level qualifications and selected GCSEs.
<u>A1</u>	Priority copy of script to support review of marking	This is a priority service that ensures copies of scripts are returned in sufficient time to allow decisions to be made whether a non-priority review of marking should be applied for
<u>A2</u>	Standard copy of the originally marked script to support teaching and learning	This is a non-priority service to request copies of scripts to support teaching and learning

All the above services are subject to availability from examination boards. Fees include an administration charge. Availability and price differences may apply for some MFL, PE & Drama papers.

FOR OFFICE USE ONLY

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Total Received £..... Date..... Chq/Csh..... Payee.....

Component..... Date to AWB.../.../... Date back.../.../... Outcome...../.....E-Script.../.../...

Component..... Date to AWB.../.../... Date back.../.../... Outcome...../.....E-Script.../.../...

Component..... Date to AWB.../.../... Date back.../.../... Outcome...../.....E-Script.../.../...

Component..... Date to AWB.../.../... Date back.../.../... Outcome...../.....E-Script.../.../...

Date refund issued:..... Amount £.....Csh to collected

Signed

Cheque collected Cheque Posted to Address