

# SOUTHEND HIGH SCHOOL FOR BOYS

## ACADEMY GRAMMAR SCHOOL

Prittlewell Chase, Southend-on-Sea, Essex, SS0 0RG  
(01702) 606200 enquiries@shsb.org.uk www.shsb.org.uk

Headteacher: Robin M Bevan MA MEd PhD FRSA



May 2024

Ref: 23/24 non exam pupils

Dear Parent(s),

**RE: Peripatetic Lessons for the Autumn Term 2024/2025 (Sept – Dec 2024)**  
***Students who currently have lessons***

I am writing to you with instructions on how you can secure instrumental lessons for your child next term.

The charge for an individual 15-minute lesson will continue to be £8.05. This means an annual course of 34 lessons will now be £273.70. This is broken down into the following termly charges: £96.60 for the autumn term, £96.60 for the spring term and £80.50 for the summer term. All amounts continue to be payable in advance.

Students who are currently enjoying peripatetic music lessons at the school will be **able to purchase lessons through WisePay from 9.00am on Wednesday 12<sup>th</sup> June**. The lesson slot purchased will be the slot kept for the remainder of the 2024/2025 year unless specifically discussed with Mrs Wightman (Finance) or Mr Worth (Head of Music). Failure to select and pay for lessons will mean that there will be NO LESSONS NEXT YEAR.

The process for purchasing these lessons is detailed below:

1. Log into WisePay and select the “Instrumental Lessons” category from the main Homepage.
2. Select the instrument you wish to purchase lessons in.
3. Select the desired timeslot. This will bring up the options available in this slot and allow you to purchase lessons with a specific tutor. *(Please note, all tutors are qualified in their field. The only reason for the option to select by tutor is so that students can stay with the same tutor throughout their time at SHSB if they wish.)*
4. Proceed through to payment.

Please note, all tutors have a *main speciality*, this is the instrumental category you will find them listed under on WisePay. However, this does not mean that they are not qualified to teach other instruments. If you currently have a tutor for an instrument other than their main speciality (e.g. Keyboard lessons from a brass tutor) who you wish to continue with, this will not be a problem. You will simply need to find the tutor under *their* main category and book your lesson as normal. Please then email me on Finance@shsb.org.uk, to confirm your instrumental needs.

**The deadline for completing this process is Tuesday 25<sup>th</sup> June.** Once this deadline is reached, un-booked slots will be opened up to new Year 7 pupils 26<sup>th</sup> June, and pupils currently on the waiting list. This means that failure to select and pay for a slot before this deadline could result in no slot remaining available for you.



Places available for both tutors and specific instruments are limited by availability, and there can unfortunately be no guarantee that your child will be able to continue with the same tutor or time slot year to year. By offering pupils who currently have lessons priority booking, we hope to minimise these difficulties as much as possible.

If, when you come to purchase your child's lessons for the next term, you are unable to find the instrument you want at a time which is suitable please contact me on [Finance@shsb.org.uk](mailto:Finance@shsb.org.uk). Please include details of the instrument required and any times which are unsuitable; it will then be possible to see if there are tutors available who are able to teach this instrument.

After you have purchased your timeslot, your son/daughter will then be allocated **ANY** one of the 15-minute lessons within that time range. The time and location of the lesson allocated will be displayed on a timetable outside of the finance office and in the music department at the start of the autumn term. It is anticipated that lessons will start in the second week of the term, that commencing Monday 9<sup>th</sup> September 2024.

If you have any queries or concerns, please do not hesitate to contact me on [Finance@shsb.org.uk](mailto:Finance@shsb.org.uk)

Please find the terms and condition document for peripatetic lessons linked below:

<https://www.shsb.org.uk/attachments/download.asp?file=2743>

Yours sincerely,  
Mrs M Wightman  
Finance Officer & Peripatetic Administrator