

# SOUTHEND HIGH SCHOOL FOR BOYS

## ACADEMY GRAMMAR SCHOOL

Prittlewell Chase, Southend-on-Sea, Essex, SS0 0RG  
(01702) 606200 enquiries@shsb.org.uk www.shsb.org.uk

Headteacher: Robin M Bevan MA MEd PhD FRSA



May 2024

Ref: 23/24 Current Year 12

Dear Parent(s),

**RE: Peripatetic Lessons for the Autumn Term 2024/2025 (Sept – Dec 2024)  
Music Students going into Year 13 in September 2024**

As you will be aware, students who are undertaking an A Level in Music are eligible for funded weekly instrumental lesson with a tutor provided by Southend Music Services. These lessons last for a duration of 15 minutes and take place either during the school lunch hour or after school.

**In the Academic year 2024/2025 your son/daughter continues to be eligible for these funded lessons for the year.** However, as he/she is entering Year 13, they will no-longer receive funded instrumental lessons in the summer term. This is because his coursework deadline falls early into this term, after which point there is no further benefit to be gained from instrumental lessons in terms of the exam outcome.

Please **complete the MS Form** linked below, confirming whether you wish for these lessons to continue, and indicating your preference for a timeslot (day and whether lunch or after school). Please be aware that whilst we will try to accommodate any requests, this will depend on the tutor's ability to work at that time. You will then be emailed directly to confirm the lesson time for the upcoming terms. Provided you have already paid the required deposit, no further amounts are due from you regarding these lessons. Please ensure that this Form is completed by the **deadline date of Saturday 1<sup>st</sup> June 2024**.

Sometimes students in Year 12 do not know if they will be continuing with Music into Year 13 until they receive their AS results. If this is the case, please indicate this on the MS Form, your son/daughter will then be issued with a provisional slot. I ask that you email to confirm whether or not this slot will be required as soon as possible after results day in August. Please address your email to Mrs Wightman on [Finance@shsb.org.uk](mailto:Finance@shsb.org.uk) and [enquiries@shsb.org.uk](mailto:enquiries@shsb.org.uk).

If you would like for your son/daughter to have a double lesson, or an additional lesson on a different instrument, the cost of this extra lesson will be borne by you. The cost of each lesson is £8.05, which means an annual course of 34 lessons totals £273.70. This is broken down into the following termly charges: £96.60 for the Autumn term, £96.60 for the Spring term and £80.50 for the Summer Term. All amounts are payable in advance of the start of the new term.

The procedure for booking these extra lessons is through Wisepay (please see instructions at the bottom of this letter). **After** you have been provided with confirmation of your son's/daughter's funded lesson slot, you will be able to log onto Wisepay to select and pay for any additionally desired instrument and time slots.



Parents of GCSE and A-Level Music students are given early access to Wisepay to allow them to book double slots, if desired, **from 9.00am on Wednesday 5<sup>th</sup> June**. Wisepay will open to all other parents of students currently having lessons on Wednesday 12<sup>th</sup> June.

### Payment for any additional lessons

- Log into Wisepay and select the “**Instrumental Lesson**” icon.
- Refine the search by instrument and then by timeslot (this will be by day and whether lunch time or after school).
- Select your desired timeslot (if this is to create a ‘double slot’, ensure this is the same timeslot as that which your son/daughter has been issued for their free lesson).
- Select the tutor and then proceed through to payment. (If your son/daughter already has lessons with a tutor and wishes to continue using them, if they do not show as an option this will mean that this timeslot is not available with them. Please go back and try a different timeslot).
- Please note, lessons are offered on a first-come first-served basis.
- Unless you are booking a ‘double slot’, your son/daughter could be allocated **any** 15-minute lesson within the time range selected.

If you have any queries or concerns, please do not hesitate to contact me on [Finance@shsb.org.uk](mailto:Finance@shsb.org.uk)

The time and location of lesson allocated will be displayed on a timetable outside of the finance office and in the music department at the start of the autumn term. *It is anticipated that lessons will start in the second week of the term, that commencing Monday 9<sup>th</sup> September 2024.*

**Please find the MS Form linked below:**

<https://forms.office.com/e/x4QL5Xw1Wz>

**Please find the terms and condition document for peripatetic lessons linked below:**

<https://www.shsb.org.uk/attachments/download.asp?file=2743>

Yours sincerely,

Mrs M Wightman

Finance Officer & Peripatetic Administrator