

# SOUTHEND HIGH SCHOOL FOR BOYS

## ACADEMY GRAMMAR SCHOOL

Prittlewell Chase, Southend-on-Sea, Essex, SS0 0RG  
(01702) 606200 enquiries@shsb.org.uk www.shsb.org.uk

Headteacher: Robin M Bevan MA MEd PhD FRSA



April 2024

Dear Parents and Carers,

### RE: Space Academy Trip, 8<sup>th</sup> - 13<sup>th</sup> July 2024

Very soon now it will be time for this year's Space Academy trip to Belgium. We will be arranging a briefing session for you and your child closer to departure and will include a detailed itinerary within that briefing; in the meantime, please note the key dates and times:

Monday 8<sup>th</sup> July                      Depart school at 04:00  
    Ferry, Dover to Calais, at 08:25  
    Visit to Technopolis, Brussels  
    Arrive European Space Centre at approximately 17.30

Saturday 13<sup>th</sup> July   Depart European Space Centre at 09:50  
                                        Ferry, Calais to Dover, at 15:50  
                                        Arrive at school at approximately 18:50

As with any school trip, please note that when on the Space Academy visit, all pupils are bound by the regulations in the school's Code of Conduct for Trips and Visits. Please review these regulations via the link below and ensure that your child is aware of the required standards of behaviour.

<https://www.shsb.org.uk/attachments/download.asp?file=2633>

### Offsite Visit Form

For all trips, we require parents/carers to confirm key permissions and medical information via an offsite visit form. Please complete the offsite form by Friday 14th June. You can find the form for completion here:

<https://forms.office.com/e/QFr9t0MZPg>

### Passport and GHIC Details

We need to confirm passport details ahead of time, so please can you arrange for your child to bring their passport and GHIC card to Mr Reynolds in the West End staff room by Friday, 26th April so that we can take a copy. Copies will be retained until the end of the trip and then securely destroyed.

If you are in the process of getting a replacement passport, please get in touch at the earliest opportunity to outline the current situation.



Please note that it is not a requirement that your child has a GHIC card, but it can speed up treatment if one is available. If you do not have a GHIC card, then you can obtain one for free at <https://services.nhsbsa.nhs.uk/cra/start>.

Yours sincerely,

Mr S Reynolds  
Trip Organiser