

SOUTHEND HIGH SCHOOL FOR BOYS

ACADEMY GRAMMAR SCHOOL

Prittlewell Chase, Southend-on-Sea, Essex, SS0 0RG
(01702) 606200 enquiries@shsb.org.uk www.shsb.org.uk

Headteacher: Robin M Bevan MA MEd PhD FRSA



April 2024

Dear Parent,

RE: Experience of the Workplace Day, Thursday 6th June 2024

I recently wrote to you explaining our 'Year 9 Experience of the Workplace' programme, where pupils will be able to have 1 day away from school to experience a workplace on Thursday 6th June. This event is to allow all of our Year 9 pupils to have some experience of working in an adult environment and seeing what you do in your workplace.

In my previous letter I asked that parents look to facilitate this by making arrangements to take your child to your workplace. If your workplace cannot accommodate them or it would be inappropriate for them to attend, alternatives with other relatives/friends may be considered. In addition, we ask that your child work under the direct supervision of the parent/relative/friend for the duration of the visit. For those students unable to find a placement, alternative provision will be made at school and their attendance will be expected.

The next stage in the process is to ask that you follow the link below to complete our online form. This is to ensure that we know where your son will be attending their 1-day work experience.

<https://forms.office.com/e/YtNDDe6cng>

Pupils will have some tutor group sessions covering what their expectations should be, what the school's expectations are, and what will happen after their experience of the workplace. They will also be expected to complete a review of their experience and some pupils will give a short presentation to their peers during their tutor group sessions.

Should you have any questions or concerns about this event, or the completion of the form, please contact me by email ceh@shsb.org.uk.

Yours sincerely

Mrs C Hamilton
Careers Lead and Post 18 Student Adviser

