

# SOUTHEND HIGH SCHOOL FOR BOYS

## ACADEMY GRAMMAR SCHOOL

Prittlewell Chase, Southend-on-Sea, Essex, SS0 0RG  
(01702) 606200 enquiries@shsb.org.uk www.shsb.org.uk

Headteacher: Robin M Bevan MA MEd PhD FRSA



February 2024

Dear Parent(s)

### **RE: Peripatetic Music Lessons for the Summer Term 2023/2024 (April – July 2024)**

I am writing to you with regards to Peripatetic Music Lessons for the upcoming Summer Term.

If you wish for your child to continue with their music lessons in the Summer Term (commencing Monday 15<sup>th</sup> April 2024), payment of £80.50 will be required in advance. The **deadline for payment will be Wednesday 6<sup>th</sup> March 2024**. Payment is required by this date to allow us to provide our externally employed peripatetic music tutors with a fair notice period of any changes to their hours. Any students who have not paid for their lessons by this point may lose their slot to another student on the waiting list.

**Our method of payment is Wisepay; you will find the payment item under the “Trips and Visits” tab on your Wisepay homepage.** If you encounter any difficulties in making payment, please contact Mrs Wightman in the finance office ([mcw@shsb.org.uk](mailto:mcw@shsb.org.uk)). If you have any concerns about the timing of this payment and your ability to meet it; please contact Mrs Wightman at your earliest convenience.

Please note, the slot originally allocated will be the slot the student retains until the end of the academic year. This means that the music slot your child is *currently* occupying will be the slot they *retain* into the summer term.

### **GCSE and A-Level Music students who receive funded exam lessons**

If your child is in Year 10 or 12 and is receiving a funded weekly lesson as part of their GCSE or AS-Level exam preparation, no further payment is due from you.

If your child has any additional lessons, these will need to be paid for via Wisepay by the deadline of Wednesday 6<sup>th</sup> March in the usual manner.

Please note, if your child is in Year 11 or Year 13 they will no-longer receive funded instrumental lessons in the summer term. This is because their coursework deadline falls early into this term, after which point there is no further benefit to be gained from instrumental lessons in terms of the exam outcome.

Should your child wish to continue with lessons in this term, this can easily be accommodated. You will have to pay the fee of £80.50 per lesson following the procedure outline above and agree for your child to attend their lessons around exams and study leave. This may require them to liaise closely with their music tutor to ensure they are aware of any regular lessons which clash with exams etc.




For students in Year 11 who decide not to continue with Music as an AS-Level, any remaining amount of the deposit initially paid will be refunded at the end of the Summer Term (amount remaining is calculated as the full deposit less a charge for lessons which were not attended and for which notice was not given. This is in keeping with conditions previously provided to you). This deposit can be carried forward for students continuing with AS-Level Music.

For students in Year 13, any remaining amount of the deposit paid will be refunded at the end of the summer term, following the principle described above for calculating the amount remaining.

**If you intend to discontinue your son's/daughter's lessons at the end of this term, please email Mrs Wightman ([mcw@shsb.org.uk](mailto:mcw@shsb.org.uk)) to confirm this at your first opportunity, but by no later than Wednesday 6<sup>th</sup> March.**

Yours sincerely,

A handwritten signature in cursive script that reads "P. Worth".

Mr Worth  
Head of Music