

# SOUTHEND HIGH SCHOOL FOR BOYS

## ACADEMY GRAMMAR SCHOOL

Prittlewell Chase, Southend-on-Sea, Essex, SS0 0RG  
(01702) 606200 enquiries@shsb.org.uk www.shsb.org.uk

Headteacher: Robin M Bevan MA MEd PhD FRSA



January 2024

Dear Parents and Carers,

### Re: New York and Washington DC Trip 17<sup>th</sup> – 22<sup>nd</sup> February 2025

I am pleased to confirm that your child has successfully got a place on the New York and Washington DC trip in February 2025. As with any school trip, please note that when on the trip all pupils are bound by the regulations in the school's Code of Conduct for Trips and Visits. You can review and re-familiarise yourself with these regulations via the link below. <https://www.shsb.org.uk/attachments/download.asp?file=1070>.

We are awaiting flight availability before we can confirm the final cost, we anticipate confirming the final amount by the start of the Summer Term, however, we do not anticipate it differing significantly from the schedule outlined below. The payment schedule as things stand is as follows:

Month	Amount (*TBC)
6 <sup>th</sup> February 2024	£350
2 <sup>nd</sup> April 2024	£350
4 <sup>th</sup> June 2024	£350
6 <sup>th</sup> August 2024	£350
1 <sup>st</sup> October 2024	£350
5 <sup>th</sup> November 2024	£275*

Please make these payments via Wisepay, you will find the payment option under the 'Trips and Visits' tab on your Wisepay homepage. Should you encounter any difficulties in making your payment, please contact Mrs Wightman in the Finance Office, mcw@shsb.org.uk

Please be aware that, once this booking is confirmed, the tour company's cancellation policy applies. Should your child wish to withdraw from the trip at any stage going forward (disinclination to travel), this policy will dictate the level of refund possible.

If you have any further queries or concerns, please do not hesitate to contact us via the school's enquiries email.

Yours sincerely  
Mr E Sainsbury

**Leader of Year 12 & Leader of PSHE**  
**Teacher of Politics & Citizenship**

