

SOUTHEND HIGH SCHOOL FOR BOYS

ACADEMY GRAMMAR SCHOOL

Prittlewell Chase, Southend-on-Sea, Essex, SS0 0RG
(01702) 606200 enquiries@shsb.org.uk www.shsb.org.uk

Headteacher: Robin M Bevan MA MEd PhD FRSA



October 2023

Dear Parent(s)

RE: Peripatetic Music Lessons for the Spring Term 2023/2024 (Jan – Mar 2024)

I am writing to you with regards to Peripatetic Music Lessons for the upcoming Spring Term.

If you wish for your child to continue with their music lessons in the Spring Term (commencing Wednesday 3rd January 2024), payment of £96.60 will be required in advance. The **deadline for payment will be Friday 24th November 2023**. Payment is required by this date to allow us to provide our externally employed peripatetic music tutors with a fair notice period of any changes to their hours. Any students who have not paid for their lessons by this point may lose their slot to another student on the waiting list.

Our method of payment is Wisepay, you will find the payment item under the **“Trips and Visits”** tab on your Wisepay homepage. If you encounter any difficulties in making payment, please contact Mrs Wightman (mcw@shsb.org.uk) in the finance office. If you have any concerns about the timing of this payment and your ability to meet it; please contact Mrs Wightman at your earliest convenience.

Please note, the slot originally allocated for the Autumn Term will be the slot the student retains until the end of the academic year, unless a change has been organised over the course of this term. This means that the music slot your child is *currently* occupying will be the slot they *retain* until the end of this academic year.

GCSE and A-Level Music students who receive funded exam lessons

If your child is in Years 10 – 13 and is receiving a funded weekly lesson as part of their GCSE or A-Level exam preparation, provided your deposit has been paid, no further payment is due from you.

If your child has any additional lessons, these will need to be paid for via Wisepay by the deadline of Friday 24th November in the usual manner.

If you intend to discontinue your son's/daughter's lessons at the end of this term, please email Mrs Wightman (mcw@shsb.org.uk) to confirm this by no later than Friday 24th November.

Finally, please find a copy of our T&Cs below for your records:
<https://www.shsb.org.uk/attachments/download.asp?file=1718>

Yours sincerely,

Mr Worth
Head of Music

