

# SOUTHEND HIGH SCHOOL FOR BOYS

## ACADEMY GRAMMAR SCHOOL

Prittlewell Chase, Southend-on-Sea, Essex, SS0 0RG  
(01702) 606200 enquiries@shsb.org.uk www.shsb.org.uk

Headteacher: Robin M Bevan MA MEd PhD FRSA



19 September 2023

Dear Parents and Carers,

### **RE: Northern Ireland Citizenship Trip, 22<sup>nd</sup> – 24<sup>th</sup> November 2023**

I am pleased to confirm that we are progressing well with the planning for November's Northern Ireland trip. I hope to send out a detailed itinerary before half term once all the visits and timings are booked in and confirmed.

As with any school trip, please note that when on the Northern Ireland visit all pupils are bound by the regulations in the school's Code of Conduct for Trips and Visits. Please review these regulations via the link below and ensure that your child is aware of the required standards of behaviour.

<https://www.shsb.org.uk/attachments/download.asp?file=1070>

### **Offsite Visit Form**

For all trips, we require parents to confirm key permissions and medical information via an offsite visit form. Please complete the offsite form by Wednesday 27<sup>th</sup> September. You can find the form for completion here:

<https://forms.office.com/e/0m5Muq2BZe>

### **Rooming**

Students will have access to a rooming form on SatchelOne later this week. They should speak to other students on the trip and agree who they would like to share with before submitting names on the form. Most of the rooms are twin rooms with one or two triples.

### **Passport Details**

The tour company now requires passport information to confirm the details for our flights. Please could you email a copy of the photo page in your child's passport to [EKS@shsb.org.uk](mailto:EKS@shsb.org.uk) by Wednesday 27<sup>th</sup> September 2023. If you are in the process of getting a replacement, please get in touch at the earliest opportunity to outline the current situation.

Yours sincerely,

Mr E Sainsbury  
Leader of PSHE  
Teacher of Politics and Citizenship

