

SOUTHEND HIGH SCHOOL FOR BOYS

ACADEMY GRAMMAR SCHOOL

Prittlewell Chase, Southend-on-Sea, Essex, SS0 0RG
(01702) 606200 enquiries@shsb.org.uk www.shsb.org.uk

Headteacher: Robin M Bevan MA MEd PhD FRSA



20th August 2023

Dear Parent/Carer,

I hope your son is looking forward to starting Southend High School for Boys in September, we are all very much looking forward to seeing our new Year 7 pupils! We hope that they enjoyed their Induction Day and feel part of our school community and we also hope, as parents you found the information evening useful.

Year 7 begin school on **Tuesday 5th September at 8.30**. Please note, Year 7 are scheduled to be the first year group to arrive and so there is no need to arrive much before 8.30. Year 7 structure of the day is outlined below and is intended to give them time with their Form Groups and a chance to get to know the school site and systems in preparation for the year ahead. They will also have an assembly with the Key Stage 3 team where we will be able to outline the plans for the first half term and address any queries they may have.

Kind Regards,

Mrs H Rivers
Leader of Year 7



First Day

Your son's first day is **Tuesday 5th September** and the day will run as follows:

8.30 – 8.40: Register in the Main Hall with Form Tutor

8.45-9.00: Assembly in the hall with KS3 team

9.00-10.20: Time with Form tutor

10.20-11.00: Break. Year 7 will have access to the canteen before other year groups.

11.00-12.30: Period 2. This will be lessons as per his timetable.

12.30 – 14.00: Lunch. Year 7 will have access to the canteen before other year groups.

14.00- 14.30: Tutor Time. An opportunity to discuss the day so far.

14.30- 15.30: Period 3: Afternoon lesson.

15.30: Depart school – *please ensure your son knows how to get home*

Timetable

Your son will be issued his timetable during Tutor Time on his first day. **Please note that your son will not have PE on the first day so will not need to bring any PE kit.** We encourage the students to keep at least one copy of his timetable at home and one in his school diary.

The structure of the day (after the first day) is as follows:

Period 1: 8.30-10.30

Break: 10.30-11.00

Period 2: 11.00-13.00

Lunch: 13.00-14.00

Form Time: 14.00-14.30

Period 3: 14.30- 15.30

Organisation

Students are advised to pack their bags the night before and will only need equipment for the lessons they have. They do not need to pack everything! Personal equipment should not be shared between pupils so please ensure your son has everything he needs such as: pens, pencils, glue, scissors, rubber, ruler, colouring pencils, compass and protractor. You may also like to make use of SatchelOne, which is our online homework system which also displays the student's timetable. More details to follow in September.

Travel

We know that many of you will have practised the journey into school with your son already. Please make sure your son knows how to get home and which bus stop to go to where necessary!

PE and Kit Organisation

Please place your son's name on **all** aspects of his kit (including inside his bag). This is best done with fabric pens, sharpie pens or sewn/ stick on labels. PE kit is expensive and if we are able to easily identify and return misplaced kit it will save money and prevent anxiety! We ask that your son brings in **all parts** of his PE kit initially as the PE department will explain to them what kit is needed and when. This includes towel, socks and trainers/boots.

Cashless Card System

We use a cashless card system at Southend High School for Boys and your son will receive his card during his first tutor session. You should have already had the Wisepay details e-mailed to you. If your son wants to purchase food at break or lunch please ensure that their card is sufficiently 'topped

up'. Cards will be ready for their first day of school. Please note that if you want to send your son in with a packed lunch or snacks, please avoid food with nuts or their derivatives.

Misplaced Items

Occasionally your son will forget something. This may be PE Kit or Food Technology ingredients. If you decide to bring the items to the school, please leave them with the main office, where they will be placed to one side ready for your son to collect at his next available opportunity. The office staff are unable to deliver in person the specific item and it is the responsibility of your son to ensure he comes to the main office to collect anything.

School lockers

Your son will be issued with a school locker and Mrs Wightman will be writing to you with further information regarding the logistics of having a locker.

School Calendar

The school calendar is a very important document and is already available on the School Website. We encourage you to look at this to help organise your school year.

Music Lessons

Please also note that for music lessons your son will always need to bring a set of earphones/headphones with him.