

SOUTHEND HIGH SCHOOL FOR BOYS

ACADEMY GRAMMAR SCHOOL

Prittlewell Chase, Southend-on-Sea, Essex, SS0 0RG
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Email: enquiries@shsb.org.uk Website: www.shsb.org.uk

Headteacher: Robin M Bevan MA MEd PhD FRSA



EXTERNAL EXAMINATIONS RESULTS COLLECTION REQUEST

For the attention of the Examinations Office. Completed forms may be emailed to enquiries@shsb.org.uk or left at the main reception area if completed during the summer holidays. If forms are returned before the end of term, then please post through the exams office door (opposite the ARB) or provide a completed copy to Mrs Gallagher/Mrs Weight as appropriate.

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I authorise the person named below to collect my *GCSE / AS / A LEVEL examination results on my behalf.
(* delete as applicable)

Student Name: _____

Student Candidate Number: _____

Student Signature: _____

Date: _____

Name of Person Collecting Results: _____

Type of ID to be provided: _____

Please email the completed form to the Main Office via enquiries@shsb.org.uk before your Results Day (GCE 17th August/GCSE 24th August).

The person authorised to collect your results must bring with them the photographic ID specified above for your results to be released.

It is against the rules for us to release your results to anyone other than yourself without your permission. Therefore under NO circumstances will your results be released without the adherence to the procedure above.

Yours faithfully

Mrs McNish
Examinations Officer