

SOUTHEND HIGH SCHOOL FOR BOYS

ACADEMY GRAMMAR SCHOOL

Prittlewell Chase, Southend-on-Sea, Essex, SS0 0RG
(01702) 606200 enquiries@shsb.org.uk www.shsb.org.uk

Headteacher: Robin M Bevan MA MEd PhD FRSA



April 2023

Dear Parent(s),

RE: Northern Ireland Trip, Wednesday 29th November – Friday 1st December 2023

Thank you for your recent deposit payment, I am pleased to confirm that your child has secured a place on the Northern Ireland Trip.

As with any school trip, please note that when on the trip, all pupils are bound by the regulations in the school's Code of Conduct for Trips and Visits. Please review these regulations via the link below and ensure that your son/daughter is aware of, and committed to, the required standards of behaviour.

<https://www.shsb.org.uk/attachments/download.asp?file=1070>

After the deduction of the deposit, £495 remains to be paid. This will be collected in instalments as per the schedule shown below:

Instalment 1:	Due by 30 th May 2023,	£200
Instalment 2:	Due by 27 th June 2023,	£150
Instalment 3:	Due by 25 th July 2023,	£145

Please make these payments via Wisepay, you will find the payment option under the 'Trips and Visits' tab on your Wisepay homepage. Should you encounter any difficulties in making your payment, please contact Mrs Howley in the Finance Office.

Please be aware that, since this booking has now been made, the tour company's cancellation policy applies. Should your child wish to withdraw from the trip at any stage going forward (disinclination to travel), this policy will dictate the level of refund possible.

In the autumn term you will be contacted again with a request to complete an offsite visit form, a personal information form and we will need a copy of your child's passport.

Please do not hesitate to contact me if you have any queries.

Yours sincerely,

Mr Sainsbury
Leader of PSHE
Teacher of Politics and Citizenship

