



A PARENTAL/STUDENT GUIDE

RESULTS & APPEALS SUMMER 2021 series

GCSE

Results Day

GCSE Results Day – 08.30 hrs Thursday 12th August 2021

GCSE students are encouraged to collect their results in school from 8.30 am. As well as enjoying the ambience of such an important day, additional guidance will be available for any student wishing to discuss their results and future plans. Results can be collected from the Main Hall.

GCSE results will be available later in the day on Go 4 Schools via student accounts (from approximately 11.00 am) on results day to facilitate students who may be on holiday and still wish to accept sixth form/further education places. Please ensure your student account has been set up in advance as student results will not be visible on parent accounts.

Centre Reviews and Appeals

As the summer 2021 external examination series could not take place this year, students will now receive qualifications based on Teacher Assessed Grades (TAGs). The majority of students will be happy with their grades, however, there are always some who are disappointed. Being disappointed is not in itself grounds to appeal or review the grade. There are however some limited circumstances under which pupils may wish to have their grade reviewed or appealed (please see **Stage 1 of the appeals process - CENTRE REVIEW** below).

Firstly, here is a reminder about how the grades have been determined

- graded by teacher judgement, with grades being rigorously checked as specified in our centre policy under the internal quality assurance process and in line with the guidance on standards provided by awarding organisations
- not graded by an algorithm
- a range of assessments/work has been included in line with JCQ guidance
- they were only assessed on what has been taught
- the special consideration process has been applied and mitigating circumstances taken into account with adjustments applied where appropriate
- they have not been told their final grades which have been submitted to the awarding organisations
- private candidates have provided evidence on which their grades were based in line with our centre policy

Evidence

- a range of evidence has been used, such as formal assessments, tests and work you have already done
- non-exam assessment (often known as coursework) was included even if incomplete
- art & design grades were based only on portfolios
- parents and students have been provided with the evidence used to determine the grades
- schools had to follow guidance when determining grades and the exam boards are conducting checks in all schools/colleges to ensure this process has been followed before the issuing of results.

Please note: GCSE centre reviews and appeals to the awarding organisations fall into the 'Non Priority' category for requests. Internal deadlines have been applied (JCQ published dates are not in use).

The Process

There are two stages to the appeals process for the Summer 2021 series; you must complete the Stage 1 Centre Review Request MS Form in order for your request to be entered into the review process. You cannot apply for a Stage 2 Appeal to the Aw Body without applying for a centre review and receiving a conclusion to that request.

The awarding organisations will not accept any applications for review/appeal directly from candidates or parents/guardians. Any student (including private candidates) may request a centre review.

Please note that **grades can be lowered, remain the same or raised** and that once an outcome has been achieved (centre review and awarding organisation appeal), you may not withdraw your request.

Stage 1 of the appeals process – CENTRE REVIEW

Fill out the Stage 1 Centre Review MS Form to ask the centre (SHSB) to check whether it has:

- made an administrative error such as the wrong grade/mark was recorded against an item of evidence and/or
- made a procedural error such as a failure to take into account mitigating circumstances

The outcome of the review must be completed and reported to you; **please remember that grades can be lowered, remain the same or raised and that once an outcome has been achieved, you may not withdraw your request.**

Stage 2 of the appeals process – AWARDING ORGANISATION APPEAL (fees may apply)

Fill out the Stage 2 Appeal to Awarding Organisation MS Form, citing your grounds for appeal from the following:

- the awarding organisation (exam board) made an administrative error
 - the centre made a procedural error such as a failure to take into account mitigating circumstances
 - or that the centre made an unreasonable exercise of academic judgement in the choice of evidence used to decide the grade and/or in deciding the grade from the evidence used.
- * All requests must be made to the centre that determined and submitted the grade.
- * Where the awarding body identifies a **procedural error** or finds **alternative evidence should have been considered**, they will report the findings to the centre and direct them to review the teacher assessed grade.
- * Where an **unreasonable exercise of academic judgement** is identified, an independent reviewer will determine the alternative grade.
- * The outcome may be that the grade is lowered, stays the same or raised.

Deadlines

DATE	DAY	TIME	KEY DATES - SHSB Review & Appeals S2021	CENTRE DETAILS
12 August 2021	THURS	08.30 hrs	GCSE Results Day	Centre Review requests open-GCSE
18 August 2021	WED	16.30 hrs	Stage 1 Centre Review Non Priority requests	Stage 1 (Non Priority) MS Form deadline SHSB
08 September 2021	FRI	16.00 hrs	Stage 2 Appeal Non Priority requests	Stage 2 (Non Priority) MS Form deadline SHSB

Please find access to the MS Forms on the school website at SHSB.org.uk -> Curriculum -> Exam Results -> TAG Review Forms

Autumn 2021 exam series

For students who wish to enter for the **Autumn 2021** examination series, information will be available regarding entry fees, entry forms and deadlines in results packs in school on Results Day. These exams are only for students who received their TAGs in the summer 2021 series and who feel they would like to try and improve their grade by sitting external examinations in November/early December 2021.