



A PARENTAL/STUDENT GUIDE
RESULTS & APPEALS - SUMMER 2021 series
GCE ADVANCED & AS LEVELS

Results Day

GCE A/AS Results Day – 08.30 hrs Tuesday 10th August 2021

Advanced level students are encouraged to collect their results in school from 8.30 am. As well as enjoying the ambience of such an important day, additional guidance will be available for any student wishing to discuss their results and future plans. Results can be collected from the Main Hall.

AS level students are expected to collect their results online via Go for Schools and result packs will be available for collection in school from the sixth form office at the start of the Autumn term only. Please note that students who have not attained the relevant requirements to continue with 3 Advanced Level choices into Year 13 will be able to seek advice in school on Results Day.

All GCE results will be available on Go 4 Schools via student accounts from 8.30 am on results day (students must set up their accounts in advance; student results will not be visible on parent accounts).

Centre Reviews and Appeals

As the summer 2021 external examination series could not take place this year, students will now receive qualifications based on Teacher Assessed Grades (TAGs). The majority of students will be happy with their grades, however, there are always some who are disappointed. Being disappointed is not in itself grounds to appeal or review the grade. There are however some limited circumstances under which pupils may wish to have their grade reviewed or appealed (please see **Stage 1 of the appeals process - CENTRE REVIEW** below).

Firstly, here is a reminder about how the grades have been determined

- graded by teacher judgement, with grades being rigorously checked as specified in our centre policy under the internal quality assurance process and in line with the guidance on standards provided by awarding organisations
- not graded by an algorithm
- a range of assessments/work has been included in line with JCO guidance
- they were only assessed on what has been taught
- the special consideration process has been applied and mitigating circumstances taken into account with adjustments applied where appropriate
- they have not been told their final grades which have been submitted to the awarding organisations
- private candidates have provided evidence on which their grades were based in line with our centre policy

Evidence

- a range of evidence has been used, such as formal assessments, tests and work they have already done
- non-exam assessment (often known as coursework) was included even if incomplete
- art & design grades were based only on portfolios
- parents and students have been provided with the evidence used to determine the grades
- schools had to follow guidance when determining grades and the exam boards are conducting checks in all schools/colleges to ensure this process has been followed before the issuing of results.

GCE A Levels PRIORITY REQUESTS – if students have not secured their firm choice at university, this is classed as a **priority request**. All other cases are deemed non-priority by the awarding bodies and will therefore be processed as non-priority requests.

The Process

There are two stages to the appeals process for the Summer 2021 series; student must complete the Stage 1 Centre Review Request MS Form in order for their request to be entered into the review process. They cannot apply for a Stage 2 Appeal to the Aw Body without applying for a centre review and receiving a conclusion to that request.

The awarding bodies will not accept any applications for review/appeal directly from candidates or parents/guardians. Any student (including private candidates) may request a centre review.

Please note that **grades can be lowered, remain the same or raised** and that once an outcome has been achieved (centre review and awarding organisation appeal), students/parents may not withdraw the request.

Stage 1 of the appeals process – CENTRE REVIEW

Fill out the Stage 1 Centre Review MS Form to ask the centre (SHSB) to check whether it has:

- made an administrative error such as the wrong grade/mark was recorded against an item of evidence and/or
- made a procedural error such as a failure to take into account mitigating circumstances

The outcome of the review must be completed and reported to you; **please remember that grades can be lowered, remain the same or raised and that once an outcome has been achieved, it cannot be withdrawn.**

Stage 2 of the appeals process – AWARDING ORGANISATION APPEAL (fees may apply)

Fill out the MS Stage 2 Appeal to Awarding Organisation MS Form, citing your grounds for appeal from the following:

- the awarding organisation (exam board) made an administrative error
 - the centre made a procedural error such as a failure to take into account mitigating circumstances
 - or that the centre made an unreasonable exercise of academic judgement in the choice of evidence used to decide the grade and/or in deciding the grade from the evidence used.
- * All requests must be made to the centre that determined and submitted the grade.
- * Where the awarding body identifies a **procedural error** or finds **alternative evidence should have been considered**, they will report the findings to the centre and direct them to review the teacher assessed grade.
- * Where an **unreasonable exercise of academic judgement** is identified, an independent reviewer will determine the alternative grade.
- * The outcome may be that the grade is lowered, stays the same or raised. Results can take up to 42 days to be returned to the centre. Priority Appeal outcomes may be returned to centre by the 8th September.

Deadlines

DATE	DAY	TIME	KEY DATES - SHSB Review & Appeals S2021	CENTRE DETAILS
10 August 2021	TUES	08.30 hrs	GCE Results Day	Centre Review requests open-GCE
12 August 2021	THURS	17.00 hrs	Stage 1 Centre Review PRIORITY requests	Stage 1 (Priority) MS Form deadline SHSB
18 August 2021	WED	16.30 hrs	Stage 1 Centre Review Non Priority requests	Stage 1 (Non Priority) MS Form deadline SHSB
19 August 2021	THURS	16.00 hrs	Stage 2 Appeal PRIORITY requests	Stage 2 (Priority) MS Form deadline SHSB
08 September 2021	FRI	16.00 hrs	Stage 2 Appeal Non Priority requests	Stage 2 (Non Priority) MS Form deadline SHSB

Please find access to the MS Forms on the school website at SHSB.org.uk -> Curriculum -> Exam Results -> TAG Review Forms

Autumn 2021 Examination Series

For students who wish to enter for the **Autumn 2021** examination series, detailed information will be available regarding entry forms, deadlines and fees in your results packs in school on Results Day.

These exams are only for students who received their TAGs in the summer 2021 series and who feel they would like to try and improve their grade by sitting external examinations. This is, in essence, their chance to 're-sit' their summer 2021 qualifications by formally sitting examinations from the awarding organisations and marked by the awarding organisations.

This year, all GCE Advanced Level qualifications from the summer 2021 series are included in the availability; however, there are only 5 AS Levels which can be selected. These are AS level Biology, Chemistry, Physics, Mathematics and Further Mathematics.

For students who wish to enter for the Autumn 2021 series, the onus for study and improvement is their responsibility and teachers at SHSB have no obligation to assist. We recommend students start revision early and enlist the help of personal tutors to produce the best chance of increasing their grade(s).

GCE Autumn 2021 examinations will be held at school in October; the entry deadline is Friday 3rd September 2021 and will likely be before the results of any appeals are known.

Only on rare and exceptional circumstances, will re-sits be permitted in the summer 2022 series, and only by prior authorisation from the Head of Sixth Form.

Kindly note: the deadlines listed in this document are SHSB Internal deadlines which apply to the Summer 2021 centre review, appeals and Autumn 2021 entry processes. Please refer to these deadlines only (and not JCQ published dates).