

# SOUTHEND HIGH SCHOOL FOR BOYS

ACADEMY GRAMMAR SCHOOL

Prittlewell Chase, Southend-on-Sea, Essex, SS0 0RG  
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Headteacher: Robin M Bevan MA MEd PhD FRSA



May 2017

Dear Parent(s)

**RE: Peripatetic Music Lessons for Autumn Term 2017/2018 (Sept – Dec 2017)**  
***Students who currently have lessons***

Further to previous communication sent in October, I am writing to you with instructions on how you can secure instrumental lessons for your child next term.

Students who are currently enjoying peripatetic music lessons at the school will be **able to purchase lessons through WisePay from 9.00am on Friday 9<sup>th</sup> June.** The lesson slot purchased will be the slot kept for the remainder of the 2017/2018 year unless specifically discussed with Mrs Howley (Finance) or Mr Worth (Head of Music). Failure to select and pay for lessons will mean that there will be NO LESSONS NEXT YEAR.

The process for purchasing these lessons is detailed below:

1. Log into WisePay and select the "Instrumental Lessons" category from the main Homepage.
2. Select the instrument you wish to purchase lessons in.
3. Select the desired timeslot. This will bring up the options available in this slot and allow you to purchase lessons with a specific tutor. *(Please note, all tutors are qualified in their field. The only reason the option to select by tutor is offered is so that students can stay with the same tutor throughout their time at SHSB if they wish.)*
4. Proceed through to payment.

Please note, all tutors have a *main speciality*, this is the instrumental category you will find them listed under on WisePay. However this does not mean that they are not qualified to teach other instruments. If you currently have a tutor for an instrument other than their main speciality (e.g. Keyboard lessons from a brass tutor) who you wish to continue with, this will not be a problem. You will simply need to find the tutor under *their* main category and book your lesson as normal. Please then email Mrs Howley, on the email shown at the end of this letter, to confirm your instrumental needs.

**The deadline for completing this process is Friday 7<sup>th</sup> July.** Once this deadline is reached, un-booked slots will be opened up to new Year 7 pupils, and pupils currently on the waiting list. This means that failure to select and pay for a slot before this deadline could result in no slot remaining available for you.



Places available for both tutors and specific instruments are limited by availability, and there can unfortunately be no guarantee that your child will be able to continue with the same tutor or time slot year to year. By offering pupils who currently have lessons priority booking, we hope to minimise these difficulties as much as possible.

If, when you come to purchase your child's lessons for the next term, you are unable to find the instrument you want at a time which is suitable please contact Mrs Howley on the email shown below. Please include details of the instrument required and any times which are unsuitable; it will then be possible to see if there are tutors available (other than those listed under the instrument category on WisePay) who are qualified to teach this instrument.

If you have any queries about the above please contact me via the school's main office or contact Mrs Howley on [dmh@shsb.org.uk](mailto:dmh@shsb.org.uk)

Yours sincerely,



Mr P Worth  
Head of Music



